



**Chandler • Arizona**  
*Where Values Make The Difference*

# Rezoning/ Preliminary Development Plan Application

*If the property owner is not filing the application, please fill out the attached letter authorizing an applicant or project representative to file and pay the required fees.*

- ☐ Rezoning only  
☐ PDP only  
☐ Rezoning and PDP

<b>Project Name</b>		
<b>Property Location/Address</b>		<b>City, State, Zip Code</b>
<b>If rezoning, or rezoning with PDP, the zoning district to be changed</b>		
<b>From</b>		<b>To</b>
<b>Legal Description</b> (If you need more room, please write "See Attached" here, and attach a separate typed legal description)		<b>Assessor's Parcel Number(s)</b>
<b>Proposed Use</b> (e.g. single family, multi-family, retail, office, etc.)		<b>Gross Acreage</b>
<b>Applicant/Firm Name</b>		<b>Contact Person</b>
<b>Mailing Address</b>		<b>Phone Number</b>
<b>City, State, Zip Code</b>		<b>Fax Number</b>
<b>Property Owner</b>		
<b>Mailing Address</b>		<b>City, State, Zip Code</b>
<b>Property Owner Signature</b>	<b>Date</b>	<b>Phone Number</b>
<b>For City Use</b>		
<b>Date Filed</b>	<b>Development No.</b>	<b>Case Planner</b>

Mailing Address:  
P.O. Box 4008, MS 105  
Chandler, Arizona 85244-4008

**Planning and Development Department**  
**Current Planning Division**  
**215 E. Buffalo St., Chandler Arizona 85225**

Telephone: (480) 782-3000  
Fax: (480) 782-3075  
[www.chandleraz.gov](http://www.chandleraz.gov)

Form No.: UDM-60  
Rev: 12-19-06



**Chandler • Arizona**  
*Where Values Make The Difference*

## Letter of Authorization

Please accept an application for rezoning and/or a Preliminary Development Plan for property located at:

---

---

Said property is owned by:

---

and legally described as (may state "See attached"):

---

---

Assessor parcel number(s):

---

---

The attached map and/or survey accurately portray the parcel configuration and property dimensions, as reflected in the legal description.

I certify that the above information is correct, and that I am authorized to file an application on said property on behalf of the owner.

---

Applicant Signature	Date
---------------------	------

---

Property Owner Signature	Date
--------------------------	------

---

Property Owner Signature	Date
--------------------------	------



**Chandler • Arizona**  
*Where Values Make The Difference*

## Affidavit of Sign Posting

Application No. \_\_\_\_\_

Applicant Name \_\_\_\_\_

Project Name/Location \_\_\_\_\_

The applicant is required to post a 4-foot by 8-foot wooden sign or signs on the subject site a minimum of 30 calendar days prior to the first public hearing. One double-sided sign shall be placed perpendicular to each major street frontage, generally adjacent to the public right-of-way. The sign board needs to be orange with black lettering. The applicant shall submit a notarized affidavit stating the sign has been posted with accurate information and a photograph showing the sign(s) on the site. Please see the attached handout that contains the required specifications for the sign.

***Please note: It is the responsibility of the applicant to erect and maintain the sign on the subject property as well as maintain the current public hearing information on the sign until City Council has made its formal decision on the case. It is also the responsibility of the applicant to remove the sign after the final action is taken.***

I confirm that the site has been posted for the zoning case number above as required by the City of Chandler Planning and Development Department, and that I have submitted a picture of the sign(s).

\_\_\_\_\_  
Applicant/Representative Signature

\_\_\_\_\_  
Date

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_  
\_\_\_\_\_. In witness whereof I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission expires on:

***Return the completed, notarized affidavit and picture(s) to the assigned case planner at least 30 days prior to the first public hearing.***

***CITY OF CHANDLER***  
**PUBLIC HEARING**

**PROPOSED:**

**LOCATION:**

**22 S. DELAWARE STREET**

**PLANNING COMMISSION:**

**, 5:30 P.M.**

**CITY COUNCIL:**

**, 7:00 P.M.**

**<http://zoningsigns.chandleraz.gov>**

**CONTACT:**

**480 782-**



**Chandler • Arizona**  
*Where Values Make The Difference*

## Rezoning/PDP Submittal Checklist

- \_\_\_\_\_ Application (Note: If you are submitting a PDP *with* a rezoning request, only one application is necessary)
- \_\_\_\_\_ Letter of Authorization (if necessary)
- \_\_\_\_\_ A written narrative that describes all aspects of the proposed project. Please include such items as architecture, site design, landscaping theme/design, parking, uses, hours of operation, days of the week open, number of employees, whether there will be entertainment (e.g. live music), building sizes, total building area, property size, and how the development meets the zoning code requirements.
- \_\_\_\_\_ Affidavit of Sign Posting
- \_\_\_\_\_ Legal description of property
- \_\_\_\_\_ Mailing labels for property owners within a 600-foot radius and to the address of any registered neighborhood organizations (as provided by the City) within one-quarter mile of the subject site
- \_\_\_\_\_ Zoning application fee: based on gross acreage and portion thereof. For example, a 2.3 gross acreage site is rounded to 3 acres:  

<u>Base Fee</u>	+	<u>Acreage x Amount</u>	=	<u>Total</u>
\$500		\$25 per acre or portion thereof		
- \_\_\_\_\_ Preliminary development plan fee of \$200 (payable if you are submitting only a PDP, with no rezoning action. This fee is waived if you are filing a PDP with a rezoning request.)

### Two full-sized plans (24" x 36"), and one 8 ½" x 11" or 11" x 17" copy of each of the following:

- |                           |   |
|---------------------------|---|
| _____ Site Plan           | _____ Floor plan                                    |
| _____ Landscape plan      | _____ Preliminary grading and drainage plan         |
| _____ Building elevations | _____ Preliminary plat (if part of the application) |

### Development Booklets. Initially, submit two booklets for review. At the final submittal, please include 25 additional booklets. Include 8 ½" x 11" or 11" x 17" foldouts of all the following items:

- |   |   |
|---|---|
| _____ Aerial map, in color  | _____ Architectural details, in color               |
| _____ Written narrative describing the project                    | _____ Perspective view, in color                    |
| _____ Site plan   | _____ Building materials and paint color exhibit    |
| _____ Landscape plan  | _____ Preliminary grading and drainage plan         |
| _____ Building elevations (color required for reduced-size plans) | _____ Preliminary plat (if part of the application) |

### Other items which may be requested by staff:

- \_\_\_\_\_ Traffic impact study
- \_\_\_\_\_ Noise study